

**Clarence Public Library**  
**Board of Trustees Minutes**  
**January 25, 2016**

**Present:** Monica Mooney, Judy Hilburger, Michael Rockwell, Marjorie Ebersole, Joan Schultz  
Councilman Chris Greene

**Secretary's Report: Motion to Accept:** M. Ebersole, 2nd - M. Rockwell Unanimous

**President's Report:**

- Basket raffle raised \$900.
- The book sale will be held on May 4 through the 7th.
- In the works! Donna Fairlie suggested a Facebook page for promoting the Friends activities with a mutual link with the Clarence Library's website. All done in the hopes to encourage more members to join in the activities to help raise funds for the Clarence Library. The first step is sending out a general letter to all members to see who might be interested in playing a more active role.
- The Friends are supporting February programs and incentives for the summer programs.
- J. Hilburger received and passed out copies of the 2015 "Handbook for Library Trustees of New York State" for each board member.
- Councilman Chris Green was introduced to all at the meeting and informed us that bid dates on the "big chiller" will done and complete by the time it will be needed. DB Brown, not NE Mechanical has the job due to an excellent reputation and low bid.

**Director's Report**

- A new WiFi third access port to be installed to insure access in the adult lounge area.
- Meetings and programs saw a 41% increase in December.
- Special needs students were hosted in the Fall. While visiting they participated in helping out.
- Winterfest 1/31 will have 2 representatives attending to talk about the library.
- Rebecca Pfeiffer retired; Joanne Raczka promoted to part-time clerk typist, new Senior Page Elizabeth Anthonson started, Lorraine Hunt resigned.
- We went over the Financial reports with M.Ebersole, M.Rockwell, J.Hilburger, and J.Schultz signing off on them. Next month Financial Reports will be added before the Director's Report entered as number III.
- Motion to Approve the Financial Reports - J. Schultz, 2nd M.Rockwell Unanimous
- Monica did a Powerpoint presentation of the Long Range Plan (draft for 2016-2021) and made suggested corrections.

**Next Meeting Date:** February 22, 2016

**Motion to Adjourn:** J. Schultz, 2<sup>nd</sup> – M. Ebersole, Unanimous

*Respectfully submitted by: J. Schultz*