CLARENCE TOWN LIBRARY BOARD OF TRUSTEES MINUTES April 23, 2019

Present: Monica Mooney, Judy Hilburger, Michele Mogavero, Anita Ballow, Michael Rockwell,

Joan Schultz, Marge Ebersole and Christopher Greene

Excused: Carey Shoemaker **Guest**: Bridgette Heintz, Grand Island Librarian

Minutes: Minutes from March 25, 2019 approved with one minor change. Motion: A. Ballow; 2nd

M. Rockwell. Unanimous.

President's Report:

• **Friends** - Judy stated that the group is currently preparing for the upcoming book sale to be held from May 2-4. There will be a 'members only' (Friends night) on May 1.

• **ACT** - The upcoming meeting, to be held on May 4, conflicts with the book sale. Judy needs to be at the sale and Monica will not be available to attend, but asked if any members could go in her place.

Approval of Claims:

- The board reviewed checks written for March for both the County and Trustee accounts.
- A motion was made to approve the Abstract of Audited Vouchers for County Checking Account:

14C - Motion: M. Rockwell; 2nd J. Schultz. Unanimous.

 A motion was made to approve the Abstract of Audited Vouchers for the Trustees Checking Account:

19T through 20T - Motion: J. Schultz; 2nd M. Mogavero. Unanimous.

Director's Report:

- *Circulation and Statistics* Circulation continues a downward trend, which is consistent across the system. Clarence ranks 7th for circulation, but has seen a drop in patron count, which is a bit of a concern. Monica noted that computer use is down, the main cause being patrons bringing in their own laptops and/or using their handheld devices. Juvenile Fiction and DVDs are the most circulated items.
- Programs Monica noted that, as always, the tax preparation program brought in a lot of visitors, many new. About 1428 people were served for an average of 40-50 tax returns per day. The program will most likely continue next year as well. Upcoming events include a Batman/superhero day and chess tournament. Also, as the 'originator' of the One Community One Book series, Clarence will be hosting a presentation by Margaret Creighton, author of this year's book selection, The Electrifying Fall of Rainbow City, on May 9th at 6:30 pm. A book signing will follow. A number of other events for both adults and children will be held throughout the month. A DNA/genealogy presentation by Rhonda Hoffman will be held on May 9th from 1pm to 2:30 pm.

Issues - Monica noted that two outdoor faucets still need to be fixed -- one has been broken
for the past six years, the other since last year. Chris promised to help get these repaired.
Monica also showed pictures of crumbling wood trim around a few windows. Big L
Distributors, who originally installed the windows, replaced a few last year, but refused to do all
of them. And now the warranty period has expired but the windows definitely need to be
replaced.

Public Comment: N/A

Unfinished Business: N/A

New Business:

- Monica noted that the Lions Club donated \$300 to the library for the purchase of large print books.
- The State Report was passed around and with a minor amended contact change, the resolution was passed.
- The annual financial report was reviewed and passed. *Motion: M. Mogavero; 2nd J. Schultz. Unanimous.*
- Monica stated that the flag pole is in need of repair and that a new pulley system and weight need to be ordered at a cost of less than \$300. Funds will be taken from the Trustees account. *Motion: M. Ebersole; 2nd M. Rockwell. Unanimous.*
- Chris discussed the ongoing issue with garbage collection and that, although he supports a town-wide contract, he's getting pushback from others.
- With the definite resignation of one of our board members and a potential second, ideas for replacements were discussed. Some of our members will put out feelers to gauge interest from designated community members.

Next Meeting and Adjournment:

• Our next meeting will be held on Monday, May 20th (3rd Monday due to holiday the following week) at 7:15 pm. The public is invited to attend. This meeting was adjourned at 7:40 p.m. *Motion: M. Ebersole; 2nd J. Schultz. Unanimous.*

Submitted by: M. Mogavero