

# GRAND ISLAND MEMORIAL LIBRARY

1715 BEDELL ROAD \* GRAND ISLAND, NEW YORK/ 14072-1796 \* 773-7124

## BOARD OF TRUSTEES MEETING

THURSDAY, JANUARY 5, 2017 5:30 P.M.

### MEETING ROOM

#### AGENDA

- I. Minutes
- II. Financial Reports
- III. Correspondence
- IV. Reports
  - A. President
  - B. Director
  - C. Friends
  - D. ACT
- V. Old Business
  - A. Long Term Planning
  - B. Carpet Update – Meeting with Town Supervisor
  - C. Volunteer Appreciation Luncheon
- VI. New Business
  - A. Nominations & Election of Officers
  - B. New Bank Signature Cards

\*if you have additional items please contact Pat Rizzuto

\*\* Please RSVP Pat 773-2089 if you can NOT make the meeting

# GRAND ISLAND MEMORIAL LIBRARY

1715 BEDELL ROAD \* GRAND ISLAND, NEW YORK/ 14072-1796 \* 773-7124

## MINUTES FOR BOARD OF TRUSTEES MEETING

Thursday, January 5, 2017 5:30 P. M.

- I. Present: President Rizzuto, Trustees Banaszak, Earne, Library Director, Pat Covley, and Friends group liaison, Carole Joseph. Trustee Crawford (excused)
- II. Motion for approval of minutes from meeting on November 10th by President Rizzuto, second by Trustee Becker, motion approved 4-0.
  - A. Library Director will take a copy of the minutes to the Town Clerk, they are included in a Town Board meeting and then posted on the Town's web site.
- III. Financial Reports - \$1000 donation received from Richard and Cynthia Hoover. Director sent a thank you note.
  - Town sent reimbursement check for maintenance supplies and work on handicap door.
  - new vacuum cleaner purchased
- IV. Correspondence – none
- V. Reports
  - A. President – none
  - B. Director – full report attached.
    - Circulation down a bit, but library visits up
    -
  - C. Friends –
    - Next Friends meeting on January 12th, 2017.
    - Friends group purchased art display equipment for main library area for display of local artists' work. Angelo LaDuca invited to be the first artist to display his work.
    - Discard sale February 11, 2017.
  - D. ACT – meeting in December, no one was able to attend. Annual meeting on February 11, 2017 at Central Library.
- VI. Old Business
  - A. Long Range Planning – Trustee Earne inquired whether this would be included in ACT Annual meeting. Per BECPL Director, no, the agenda will be similar to last year.
  - B. New carpet – have identified two vendors with state contracts. Dick and Pat working on getting quotes from them. Full cost with installation is close to \$50,000, much higher than expected.

# GRAND ISLAND MEMORIAL LIBRARY

1715 BEDELL ROAD \* GRAND ISLAND, NEW YORK/ 14072-1796 \* 773-7124

Met with Town Supervisor to discuss additional funding. He suggested waiting a bit while a new community center that includes a new library facility is considered, possibly as early as 2018. Town Supervisor invited Pat Rizzuto to be on a committee to consider a new community center

- C. Volunteer Appreciation Luncheon – about 90 invitations sent out to Volunteers for Luncheon on Saturday, January 21 at noon.
  - a. Trustee Becker made motion to fund Luncheon using private funds from the Trustees' checking account for an amount not to exceed \$500, second by President Rizzuto, approved 4-0.

## VII. New Business

- A. Nomination & Election of Officers- nominating committee proposed the following slate of officers:
  - a. President – Jill Banaszak
  - b. Vice President – Richard Crawford
  - c. Treasurer – Richard Earne
  - d. Secretary – Agnes Becker
  - e. Trustee – Pat Rizzuto

Motion made by Pat Rizzuto proposing the slate of officers above be approved, second by Agnes Becker, approved 4-0.

- B. New Bank Signature Cards – to be signed by new officers. Jill Banaszak, Richard Crawford, Richard Earne, and Pat Covley will be authorized to sign checks.
- C. Next meeting, March 9<sup>th</sup>, 2017 at 5:30 pm. Motion to adjourn by Trustee Rizzuto, second by Trustee Becker, approved 4-0. Meeting adjourned 6:36 pm.

Respectfully submitted

Jill Banaszak  
Secretary

# GRAND ISLAND MEMORIAL LIBRARY

1715 BEDELL ROAD \* GRAND ISLAND, NEW YORK/ 14072-1796 \* 773-7124

Board Meeting Dates for 2017 – January 5, March 9, May 4, July 6,  
September 7, November 2 (generally, the first Thursday, at 5:30 pm).

The display panels ordered by the Friends of the Library have been received and were put together by Harold. They are currently in the storage room. I am going to be meeting with Angelo LaDuca later this week about displaying his art.

On December 19, Dick Crawford, Pat Rizzuto and I met with Grand Island Supervisor, Nate McMurray to discuss the cost of new carpeting for the Library. Mr. McMurray reported to us the possibility that the town may build a new community center which would include a library. He asked Pat Rizzuto to be on a committee for the new community center.

After 23 years working at the Grand Island Memorial Library, Miranda Pawlak has resigned (effective December 29). Miranda has been working full-time for M & T Bank. Her mother's recent move from Grand Island to Depew precipitated her resignation.

Nearly 100 invitations were mailed last week for the Volunteer Luncheon on January 21.

Representatives from the Food Bank approached the Library System looking for distribution sites in towns where they currently have no sites. I have not committed us to anything, but will be meeting with Carol Palumbo of the Food Bank next week to get more details. I do know it would be a once per month distribution.

On December 1, the Library hosted a Girl Scout Lego Night. 15 Scouts in Christina Iraci's troop had an enjoyable evening building Lego creations. Their work was displayed in the Library.

On December 10, 78 children and parents built holiday graham cracker houses. This popular program has been an annual event. The program was paid for with System funds and by the Friends of the Library.

Circulation in November was 9,409, a decrease of 8% from the previous November (compared to a decrease of 6.1% for Town Libraries as a whole). Public access computers were used 618 times, an increase of 1.6% (compared to a decrease of 4.6% for Town Libraries). Our door count was 7,022 in November, an increase of 20.8% (compared to an increase of 1.1% for Town Libraries). Much of

the door count increase was due to the increased activity of a presidential election. December's circulation was 8,255, a decrease of 12.7% and the door count was 4,210, a decrease of 4% (Town Libraries' door counts were down 8.3%). Public access computers were used 501 times, a decrease of 16% (Town libraries down 15.3%). System-wide circulation statistics are not yet available for December.

Library program attendance for 2016 was as follows (2015 statistics are in parenthesis):

Children (ages 5 and under):	70 programs (63)	718 attendees (660)
Children (ages 6-12):	42 programs (22)	867 attendees (762)
Teens:	10 programs (13)	130 attendees (160)
Intergenerational:	34 programs (31)	785 attendees (585)
Adults:	38 programs (39)	536 attendees (288)

Respectfully submitted,

Patricia Covley

Director