

## **Marilla Free Library – 08/16/17 Board Meeting Agenda**

1. Call to order
2. Minutes
3. Public Expression
4. Reports
  - a. Treasurer's
  - b. Librarian's
  - c. Friends'
  - d. Fundraising Committee
  - e. Town Report
5. Unfinished Business
6. New Business
7. Other Business
8. Next Meeting: 09/20/17
9. Adjournment

## Marilla Free Library – 08/16/17 Board Meeting Minutes

1. **Call to order** – 6:34pm. *In attendance:* Kristen Matthews, Joanne Goellner, Marsha Wingate, Martha Mummery, Judy Farmer, Rachelle Walker. *Absent:* Shannon Thompson, Lorraine Martzolf, Jay Walkowiak, Nellie Niespodzinski.
2. **Minutes** – Previous meeting minutes approved as written. *1<sup>st</sup> motion Marsha Wingate, 2<sup>nd</sup> by Martha Mummery: all in favor with none opposed.*
3. **Public Expression** – No public expression.
4. **Reports**
  - a. **Treasurer's** – (*for full account details including balances, see the Treasurer's Report on file at the library*) The Memorial Checking account has a balance of \$159.51. Previous board approved payments went out. Memorial Savings has a balance of \$24939.06. The Town Account earned \$1.05 in interest and had a \$22 deposit for a balance of \$31,032.20. The Fundraising Committee Account has a balance of \$18,338.65. The CD balance is \$177,125.01.
  - b. **Librarian's** – (*due to unexpected circumstances, there is no librarian's report this month*) A newly hired library Page will be starting the 19<sup>th</sup> and the end of summer programs were successful. Eighty people attended the Nitro Magic ice cream party.
  - c. **Friends'** – The Friends of the Marilla Free Library held a meeting August 8<sup>th</sup>. None of the trustees was able to attend or obtain a report. The library is aware that they are working on organizing for the September book sale and updating the binder on file at the library.
  - d. **Fundraising Committee** – Due to unforeseen circumstances, the FC has decided to hold off on the fall fundraising event. Thank you letters from the Family Fun Fest are being worked on. The committee will focus on holiday gift cards, note card & coaster sales and possibly being present for Christmas in Marilla.
  - e. **Town Report** – Julie inquired whether the library would be present for Marilla Ag days. The Friends of Marilla Free Library are holding their annual book sale that weekend with the final day being on Ag Day. Julie mentioned that she was investigating whether we might be able to acquire the old Marilla Town Hall lift elevator when they replace it since it is the same age and make as ours. She also was looking into the technical details associated with installing a ramp for the library.
5. **Unfinished Business** – Jay started to replace the library benches with the new material. One more bench needs completion. The Marilla Free Library green signs and parking signs are still a work in process as is ramp discussion and investigation. Kristen shared information about a legislative grant pre-application that was sent to the library for \$2500. There are some corrections that need to be made on the form and there was no known due date. Further inquiry is required.
6. **New Business** – R. Burger Electric worked on ballasts at the library and submitted a bill.
7. **Other Business** – There was no other business.

The board moved to executive session at 6:58pm to discuss personnel matters. Executive session was adjourned at 7:02pm. *First motion made by Rachelle Walker. The second motion made by*

*Judy Farmer. All in favor; none opposed.* It should be noted that during session, the board was made aware of Nellie Niespodzinski's resignation as a trustee to the Marilla Free Library.

**8. Next Meeting:** 9/20/17

**9. Adjournment** - The meeting adjourned at 7:03pm. *First motion made by Joanne Goellner followed by Martha Mummery. All in favor with none opposed.*

Meeting minutes respectfully submitted, September 4th, 2017 by Joanne Goellner, secretary.