

**Newstead Public Library  
Board of Trustees  
July 2, 2014**

**Board Members Present:** Sue Brown, Cheryl Esposito, Mary Mangan, Sue Sweitzer

**At Large:** Library Director Kristine Sutton, Councilman James Mayrose

**Call to Order:** 7:00 pm

**Library Activities & Community Events**

Monthly Clubs: Book Club, Peace, Love and Yarn, Mahjong Players, Storytime, Genealogy Group.

School Visits: Headstart made two visits and an ACS 5<sup>th</sup> grade class made one visit.

Programs: Battle of the Books started, In Jest, Steve Ingraham magic Show, SPCA Once upon a Storytime, Cybertrain Computer Basics & Ebook reader class, 29 tutor sessions and \$121 was raised from the sidewalk sale

**Library Business**

- Minutes of May 2014 approved.
- Monthly Financial Report reviewed.
- Patron Count down 10.6% however the rear the door counter was broken for three weeks. Computer sessions down 4.8%. WiFi was up 301.2%.
- Conflict of Interest Policy and Resolution read. Motion to accept made by Sue Brown, second to motion made by Mary Mangan. All in favor.
- Reviewed the Erie County Comptroller's Office audit of the Buffalo & Erie County Public Library for the period of January 2011-December 2013.
- Contract between Newstead Library and B&ECPL was reviewed by the Board and signed by President Sweitzer.
- Revisions of the Newstead Public Library Constitution and Bylaws were reviewed, followed by a motion to accept from Sue Sweitzer and a second by Mary Mangan. All in favor.
- The resignation of Trustee Sarah Rooney was effective as of 6/23/14.
- Library is considering a software upgrade on the phones. Relcom provided a quote. Councilman Mayrose offered to inquire about the system used at the Town offices and provide the details to Director Sutton.
- Newstead Library will have a float in the Akron/Newstead Fourth of July parade

**Meeting Adjourned:** 7:53 pm