**Orchard Park Public Library**

**Board of Trustees Meeting**

**September 18, 2018**

**Present:**

Doug McFarland, President

Ann Marie Newbury, Vice President

Peggy Errington, Library Director

Jack Hinners, Treasurer

Marilyn Pelleschi, Secretary

Peggy Snajczuk, Trustee Act Liaison

Wendy Gloss, School Liaison

Victoria Sturman, President, Friends of the Library

**Excused:**

Patrick Keem, Supervisor, Town of Orchard Park

**Opening:**

The meeting was opened by Doug McFarland at 8:04.

**Minutes:**

The Minutes of the last meeting were approved, motion by Jack Hinners, second by Ann Marie Newbury.

**Treasurers Report:**

A motion was made to accept vouchers 204-211 and vouchers 437-439 by Peggy Snajczuk and seconded by Ann Marie Newbury.

**Contracting Library Report:**

The finances are all good, on track to stay within budget for 2018. A motion to accept report was made by Doug McFarland and seconded by Ann Marie Newbury.

**Librarians Report:**

* A patron who was banned from our library and allowed to return has communicated he will mostly use Hamburg.
* Circulation and visits are down while Wi Fi is up. Our summer programing was well attended. We had 129 children participate in the guitar contest and read over 1,000 books.
* Lego Club had a contest for entry into the Lego competition at the Fair. A 6-year-old‘s display was entered in the Fair competition and won 2nd place in her division – congratulations!
* The Library received $10,000 from Senator Chris Jacobs. We also received $4,300 from Assemblyman Erik Bohen.
* Part-time Clerk Lacey Bray has left the library for a full time position with Eden Schools. There has been a turnover of Pages due to kids attending college.

**Buildings and Grounds**

We have had a major problem with bees. The tried several times to spray at night, but to no avail. When several people were stung we brought in the Highway Dept. to get approval to get an exterminator. One was hired and after several attempts they were successful. Doug McFarland will send a note to the Supervisor Keem to check in bee season in the spring to make sure they don’t come back.

We still need to have the lines for the drip system blown out. The Highway Dept. has been notified we need this done by Oct. 1, 2018.

A motion was made to accept this report by Doug McFarland and seconded by Ann Marie Newbury.

**ACT Report:**

ACT will be having its next meeting September 29, 2018 at Collins Library. Peggy Snajczuk will be going over the library contract. A motion to approve by Doug McFarland and seconded by Jack Hinners.

**Friends of the Library:**

* The Friends book sale was very successful. The next board meeting will be Oct. 24th at 6 P.M.
* October 25, 2018 at 6 P.M. to 7:30 will be the Halloween Party.
* Winter Book Sale is set for November 16-18, 2018.

A motion to accept was made by Doug McFarland and seconded by Peggy Snajczuk.

**Unfinished business:**

Library expansion:

We are going to meet with Ken Stone and find out about procedures in getting Grants and how to set up stages in the development of planning the expansion. Ken Stone will be at our November meeting.

Dorothy Holmes Honorary:

We ordered and received the picnic table. We would like to put a plaque on the table to honor Dorothy’s many years of service to the library.

**New Business:**

A motion to approve the Orchard Park Public Library Nursing Mother’s Workplace Policy was made by Peggy Snajczuk and seconded by Ann Marie Newbury, motion carried unanimously.

**Adjournment:**

The meeting adjourned at 9:23.

Next meeting is November 20, 2018 at 8:00 A.M

Respectfully submitted,

Marilyn Pelleschi, Secretary