

Orchard Park Public Library

Board of Trustees Meeting

**Present** Doug McFarland, President  
Ann Marie Newbury, Vice President  
Peggy Errington, Director  
Patrick Keem, Supervisor  
Marilyn Pelleschi, Secretary  
Victoria Sturman, President of Friends of the Library

**Excused:** Peggy Snajczuk, Act Liaison  
Jack Hanners, Treasurer  
Wendy Gloss, School Liaison

**Guest:** Ken Stone, Library CFO

**Opening:** Doug McFarland called the meeting to order at 8:08 A.M.

**Reports:**

**Minutes:** Doug McFarland moved to accept the minutes from the last meeting and was seconded by Ann Marie Newbury.

**Treasurers Report:** A motion was made by Doug McFarland and seconded by Ann Marie Newbury to accept vouchers 212-221 for operating expenses and 440-443 for donated funds. Vouchers were accepted.

**Contract Library Report:** All is on track to finish the year.

**Librarian Report:** The numbers are down due to West Seneca's opening. Programing numbers are very strong for example, our Halloween Party sponsored by the Friends of OP Library had 337 people attending. Wi fi usage is up. A motion to accept the report was made by Doug McFarland and seconded by Ann Marie Newbury.

**Building and Grounds:** The Town Highway Dept. came in and blew out the water lines on Oct. 10, 2018.

Marilyn Pelleschi reported that there was a huge nest of wasps across the street at St. Johns that may be causing our problem. Ann Marie Newbury offered to contact St. Johns about the problem.

**Friends of the Library:** The Halloween Party sponsored by the Friends had Super Heroes and attendance of 337 people. The Fall Book Sale was good. Orchard Park Football Team helped pack up books after the sale. Doug McFarland made a motion to accept report and seconded by Ann Newbury.

**Unfinished Business:** Ken Stone was here to help us move forward with our expansion plans. He suggested engaging an architect and engineer to do a concept study. We would be eligible for State Construction Grant through Office of Library Development. We will be getting Bullet Aid from Senator Chris Jacobs of \$10,000 and Assemblyman Erik Bohlen for \$ 4,300. We are considering 2 phases in our expansion plans. We hope to have estimates done by January. The 2019 calendar is out and this year

we will be open for Columbus Day. Doug McFarland made a motion to approve report and was seconded by Ann Marie Newbury.

New Business: We are in the process of developing a Whistler Blower Policy and a Disaster Response Policy. We need a Fire Evacuation Map.

We adjourned the meeting at 9:40 A.M.

The next meeting is January 15, 2019.

Respectfully submitted,

Marilyn Pelleschi