

West Seneca Library Board

Minutes for January 16, 2019

In attendance: Kelly Clifford, Jennifer Dobe, William Josefiak, Cynthia Johnson, Patricia Wass

Absent:

Guests: Robert Alessi, Councilman Eugene Hart

Approval of minutes for December 12 , 2018 (including two changes under Director's report #27): motion by Josefiak, seconded by Wass. Motion carried unanimously.

Library Director's Report – Robert Alessi

1. Motion to approve policies; Rules of Conduct Policy 2018-8 made by Josefiak, seconded by Dobe. Motion carried unanimously
2. Motion to approve policies; Exhibits and Displays Policy 2018-9 made by Josefiak, seconded by Johnson. Motion carried unanimously
3. Motion to approve policies; Bulletin Board Policy 2018-10 made by Josefiak, seconded by Dobe. Motion carried unanimously
4. Motion to approve policies; Distribution Policy 2018-11 made by Josefiak, seconded by Clifford. Motion carried unanimously
5. Motion to approve policies; Petty Cash Policy 2018-12 made by Josefiak, seconded by Wass. Motion carried unanimously.
6. Motion to approve policies; Lost and Found Policy 2018-13 made by Josefiak, seconded by Dobe. Motion carried unanimously
7. Motion to approve policies; Study Room Policy 2018-14 made by Josefiak, seconded by Johnson. Motion carried unanimously.
8. Discussed and reviewed youth (321), adult (45), all ages (352) December programming attendance
9. Chimeasaurus installed on children's patio area, baby changing station installed in children's area restroom
10. Councilman Hart scheduled review of emergency exits and security for children's door with Inspector
11. Fall 2019 collection development fund information coming soon from Central Library
12. Discussed outreach/meetings/library visits This included meetings with Councilman Eugene Hart, WSPD Officer Carr, Sr. Page interviews, West Seneca West Middle School Book Club, programming with Friends of the West Seneca Friends Public Library
13. Hired Jennifer Balogh as Senior Page, part time and Amy Gorski, Senior Page, part time
14. Friends of the West Seneca Public Library named the Community Service Organization of the Year 2019 by the Chamber of Commerce. Well deserved!
15. Friends graciously purchased refrigerator for library breakroom
16. Meeting with Senator Gallivan in West Seneca library Makerspace on January 24, 2019@4:00
17. Viewed and discussed West Seneca Rotary Club signage
18. Proposal to purchase window shade up to \$600.00 for Emily's office made by Josefiak, seconded by Dobe. Motion carried unanimously

Treasurer's Report – Jennifer Dobe

1. Spending is in line and on target for the year
2. Discussed signing of checks, grants. Johnson, Josefiak, Dobe will be listed on accounts to sign checks. This is for accountability and recommended during November 17, 2018 ACT meeting

Friends of the Library – Patricia Wass

1. Held January 15, 2019 meeting, which included 3 new members
2. Will be purchasing Book Page, a hard copy readers advisory for an annual fee of \$500.00 with 2 months free subscription
3. Planning a March seed exchange program event, approximately two hours. Emily will have books available for check out on similar topics
4. Purchased toys for Baby & Me classes
5. Dr. Mark Donnelly, UB professor and self-publisher (Rock, Paper, Safety Scissors) will hold power point presentation of his amazing scenes of Buffalo . Wednesday, February 20, 2019@6:30
6. Received 2019 Community Service Organization of the Year award from West Seneca Chamber
7. Discussed West Seneca Trivia annual fundraiser. Will discuss at future meetings regarding possible Fall date
8. Friends purchased podium for meeting room. Will add plaque for acknowledgment to donor for money used for purchase

President's Report – Bill Josefiak

1. Reminder of March 2, 2019 ACT meeting 8:30-1:00@ Central Library
2. Viewed 1959, 1983 plaques that were on display at previous library. Will get estimates for new plaque for historical preservation
3. Discussed West Seneca Rotary Club donations (\$20,000.00 and \$1,000.00 per year for 5 years). Josefiak meeting with and discussing signage Will hold formal presentation in the near future

Old Business:

1. None at this time

New Business:

1. Councilman Hart discussed building issues, WNY Water program in May, local artists displays
1. Future meeting dates February 19 (note change), March 20, April 17, May 15, June 19, 2019 @ 4:15 p.m.

Adjourned at 5:45 p. m., Motion by Clifford , seconded by Dobe